



GRACE LUTHERAN SCHOOLS
EARLY CHILDHOOD – ELEMENTARY – MIDDLE SCHOOL – HIGH SCHOOL
2025-2026 TUITION CONTRACT AGREEMENT

NEW STUDENT APPLICATION
Registration fee is \$195.00 per student
Summer Activity fee is \$200.00 per student

Office Use Only
Expected Start Date _____

If you are enrolling more than two students, please use a second form.

Student Name _____

Please choose from the following grade-level options:

- Preschool Full-Time, ECC2, ECC3, ECC4
Preschool Part-Time PK3 (T/Th) --or-- PK4 (M/W/F)
Grade (please indicate grade K thru 12th)
Extended Care K thru 5th – please check Full-Time Part-Time

Summercare 2025 (ECC2-5th) Grade (Entering in Fall)

Student Name _____

Please choose from the following grade-level options:

- Preschool Full-Time, ECC2, ECC3, ECC4
Preschool Part-Time PK3 (T/Th) --or-- PK4 (M/W/F)
Grade (please indicate grade K thru 12th)
Extended Care K thru 5th – please check Full-Time Part-Time

SummerCare 2025 (ECC2-5th) Grade (Entering in Fall)

Terms of your School Year Tuition Contract Agreement

TUITION: Rates for the 2025-2026 school year will be announced in April. FACTS Tuition Management Services must be used and is the automated service provider for all monthly payments and unpaid incidentals. A 5% DISCOUNT will be applied to all accounts paid in full with cash/check or a 3% DISCOUNT will be applied to all accounts paid with a debit or credit card before May 31, 2025

EXCLUSION FROM CLASSES: When tuition becomes 30 days past due, the school may elect to dis-enroll the child and hold diplomas, files, test results, or any other records and items until payment has been made in full.

PAYMENT OF TUITION: I understand that I am obligated to pay the full tuition for my student and that this obligation arises immediately upon notification that my student(s) has been accepted and enrolled/re-enrolled at GLS/GLHS. Withdrawal does not excuse payment unless one of the exceptions provided below under "WITHDRAWALS" is agreed to in writing by an authorized representative of GLS/GLHS.

WITHDRAWALS: Refunds are given if a family moves 50 additional miles from the school site from their present residence and shall be calculated based on the attended days. Withdrawing families who do not meet the move requirement are obligated to immediately pay the balance of the tuition for the entire school year. (In cases of job loss or tragedy, please contact the Executive Director so that support can be given, if financial need is determined.)

LOST OR DAMAGED ITEMS: Parents agree to pay for lost or damaged school property.

My signature below indicates agreement and understanding of the contract and gives the school permission to bill my FACTS management account for registration with my March FACTS payment, and if applicable Summercare registration fee with my May FACTS payment, and tuition for the 2025-2026 school year, starting in June. I also agree that incidentals such as athletic fees or field trips may be billed to my FACTS account, if not paid by other means on or before the due date.

Father/Guardian: (please print name)

Mother/Guardian: (please print name)

SS #

SS #

Father/Guardian Signature Date

Mother/Guardian Signature Date

Confirmation of application will be made by email.
Should you not receive this notification within 3 business days, please contact the school office.